

**TENDER NOTICE: Tender For Landscaping, Auguste George Airport, Anegada**

The British Virgin Islands Airports Authority Limited invites tenders for the Landscaping and Maintenance of the grounds at the Auguste George Airport, Anegada, in order, to ensure a functional outdoor environment and preserve property value. The initial Agreement emanating from the tender shall be for a period of one year.

**Terms of Reference Landscaping and Maintenance:**

**Scope of Works:**

**Develop and Perform a Detailed Scope of Works for:**

- Grass and Trees Maintenance cutting and removing of grass and trees (from the airstrip/runway, parking lot and around the terminal building)
- Fence maintenance (ensuring that the fence, is visible at all times).
- To ensure that surrounding areas are kept free of plant cuttings at all times;
- Keeping the vegetation within the entire fenced area at the Airport at a height of 6 inches and below;
- Trimming/clearing the vegetation on the outside of the perimeter fence to within ten (10) feet of the perimeter fence;
- The removal of animal faeces from the airport (Runway Strip, Apron, Terminal Building, Car Park);

**Technical Specifications:**

- Keep all areas free of bushes, trees, grass and animal faeces;
- Remove cuttings/trimmings etc. and tidy up as necessary, removing all debris from site;
- Spray all plants in accordance with agreed horticultural program;
- Keep grass mowed at all times

**Instructions to Tenderers:**

Tenderers are required to furnish the information listed hereunder:

- 1) Certificate of Good Standing in respect of Income Tax, including Pay As You Earn (PAYE) from the Commissioner of Inland Revenue
- 2) Certificate of Good Standing in respect of Social Security from the Director of the Social Security Board
- 3) Valid Trade Licence

- 4) A resumé of clients over the past five years
- 5) Two letters of recommendation

Failure on the part of the Tenderer to enclose the supporting documentation indicated above, with each respective tender, may render the tender non-responsive on the date of opening of the bids.

Tenderers must attend an orientation meeting on **Wednesday 6<sup>th</sup> October 2021** at 10:00 a.m. to familiarize themselves with the acreage and extent of the Airport premises. This meeting will take place at the Terminal Building, Auguste George Airport, Anegada, British Virgin Islands. For Additional Information please contact: The Duty Manager responsible for Anegada at (284) 496-7628;

Please note that The BVI Airports Authority Limited does not bind itself to accept the lowest or any other tender and will not defray any cost incurred by the Tenderer.

**Submission of Tenders:**

Tenders should be submitted in duplicate. The original should be placed in a sealed envelope marked “Original”, and the copy placed in another sealed envelope marked “Copy”. Both envelopes should then be placed in an outer envelope marked “Tender for Landscaping, Auguste George Airport, Anegada”, and addressed to:

Ag. Managing Director  
The BVI Airports Authority Limited  
Terrance B. Lettsome International Airport  
Beef Island VG1120  
British Virgin Islands

The bearer must deposit all tenders in the “Tender Box” at the Administration Building, BVI Airports Authority, Beef Island no later than 12:00 noon Wednesday 20<sup>th</sup> October 2021. Tenders will not be received after the Tender Box is closed.

Tenders will be opened publicly via Zoom at 2:00 p.m. on Wednesday 20<sup>th</sup> October 2021. Tenderers will be forwarded the Zoom Link to enable attendance.