



Crescent Corporate Services Limited, a well-established British Virgin Islands (BVI) International trust company that specializes in corporate, wealth and fiduciary services, is recruiting a top performer and a highly qualified person for the post of corporate **Compliance/Anti-Money Laundering Officer**.

The ideal candidate would be an experienced compliance and/or legal professional, whose main responsibilities would be to provide our growing business with the guidance, support, advice and enforcement of BVI compliance legislation, procedures and industry best practices.

The specific duties of the Compliance/Anti-Money Laundering Officer will be but not limited to the following:

- Maintaining a full range of regulatory and internal compliance manuals, precedents, internal controls, schedules and procedures in respect of the BVI corporate and trust services.
- Maintenance of compliance standards for the BVI jurisdiction, including reviewing and updating appropriate documents in accordance with the BVI Anti-Money Laundering, KYC Code and Regulations and other applicable standards consistent with the jurisdictions obligations.
- Notifying Management and the Board of Directors of any statutory enactments and/or any changes affecting BVI compliance standards or practices.
- Answering compliance queries from BVI Financial Services Commission, the FIA, ITA, the Board of Directors, other competent agencies, partner financial institutions and customers.
- Implementing and maintaining adequate internal compliance training programs.
- Acting as a liaison between the company and statutory bodies concerning compliance matters.
- Preparation of scheduled and ad hoc reports on compliance activity to the BVI Financial Commission, corporate Board of Directors and the Managing Director.
- Monitoring and enforcement within the corporation of all relevant regulatory and compliance issues.

The successful candidate will ideally have 2-4 years work experience in the compliance or legal field and must possess a working knowledge of the relevant anti-money laundering policies and standards that pertain to international trust companies. Additionally, the successful candidate must also possess

excellent analytical, written, oral and computer skills, demonstrate an ability to multi-task and work independently under strict guidelines and timeframes.

The job is vital to the success of our company, its programs and its clients. It demands great interpersonal and team-interaction skills, flexibility, and the discretion to know when to act independently and when to ask for guidance or assistance. It requires regulatory and customer focus, accuracy, as well as an attention to detail. Recognized professional qualification would be an asset. Please note that the corporate Compliance Officer is subject to approval under the regulated person's regime of the Financial Services Commission.

Remuneration will be commensurate with qualifications and experience.

Applications should be sent to [director@crescent.vg](mailto:director@crescent.vg)

Application deadline: 15, August 2014