



POSITION: SENIOR COUNSEL

DIVISION: Legal & Enforcement

JOB SUMMARY/PURPOSE

The British Virgin Islands Financial Services Commission (“the Commission”) is offering an excellent employment opportunity for an intellectually capable, highly motivated lawyer with powerful communication and analytical skills, good self-awareness, a commitment to using feedback to learn and develop as a professional and a track record of excellence in the following areas:

- | | |
|--|---------------------------------|
| (a) building and maintaining trusted relationships | (c) inspiring innovation |
| (b) thinking strategically | (d) making quality decisions |
| | (e) delivering high performance |

Senior Counsel will report directly to the Deputy Director (Legal) and responsibilities will include legal practice management and tackling complex, regulatory, enforcement, cooperation, commercial and technology matters as well as handling and overseeing the negotiation and execution of cooperation agreements and day-to-day contracts. Internal clients will span multiple functions across the Commission and will rely on Senior Counsel’s ability to understand and assess risks and make sound decisions under tight deadlines. Senior Counsel is a creative problem-solver who understands and promotes the Commission’s objectives and a committed team player who is collaborative and yet comfortable making decisions. Senior Counsel can draft and negotiate effectively, has a passion for technology, and thrives in a high growth environment. Senior Counsel is also passionate about improving processes and efficiency.

Essential Job Functions

- provide legal advice to the Commission on the *Financial Services Commission Act, 2001*, other financial services legislation and related corporate and insolvency matters;
- review, analyse and evaluate evidence alleging violations of financial services laws and regulations and provide advice;
- defend or evaluate, prepare and develop cases for administrative, civil and criminal actions;
- prepare litigation and arbitration cases to which the Commission is a party and appearing as counsel at court hearings;

- take conduct of, direct or assist in the preparation of appeals to the Financial Services Appeal Board, Court of Appeal or Privy Council;
- draft orders, notices, directives and advisory warnings to be issued by the Commission under the relevant legislation;
- draft and negotiate commercial agreements, leases, licences, memoranda of understanding and other legal documents;
- coordinate and execute requests for assistance to and from regulatory, law enforcement and competent authorities;
- propose amendments to, and review and comment on proposed amendments to financial services legislation and administrative rules and procedures;
- present information to public through speaking engagements;
- design and present training programs to staff;
- assist the Deputy Director (Legal) with the management responsibilities of the legal team including preparation of budgets and work plans and the supervision, guidance and mentorship of junior staff; and
- other duties assigned from time to time in accordance with the functions and objectives of the Commission

Education and Experience

- A Bachelor of Laws degree or equivalent qualification;
- A minimum of five (5) years post qualification experience
- Admission to Virgin Islands bar or eligibility for such admission.

Knowledge, Skills and Abilities/Key Competencies

- Demonstrated ability as a court advocate;
- Demonstrated ability to efficiently foster and maintain strong relationships with clients, support staff, industry partners and other stakeholders;
- Working knowledge of the requirements of international standard setting organisations such as the recommendations of the Financial Action Task Force (FATF) and the Caribbean Financial Action Task Force (CFATF); the Basel Core Principles for Effective Banking Supervision; the Core Principles of the International Association of Insurance Supervisors; the IOSCO Objectives and Principles of Securities Regulation; and the

Offshore Group of Banking Supervisors (OGBS) Statement of Best Practice for Trust and Company Service Providers desirable;

- Demonstrated ability to work under pressure in a highly demanding environment essential;
- Ability to meet deadlines and to work without supervision, absolutely essential;
- Ability to communicate clearly and effectively both orally and in writing essential;
- High degree of professionalism and ability to foster a pleasant working environment;
- Proficiency in Microsoft Word, Outlook, Excel, Access, Adobe, Power Point, Legal Research and Document Management Software essential.

Please send cover letter and résumé to the attention of:

Director, Human Resources
BVI Financial Services Commission
P. O. Box 418
Road Town, Tortola, VG1110
BRITISH VIRGIN ISLANDS
or E-mail: hr@bvifsc.vg

B V Islander or Belonger preferred

Closing Date – 29th February 2016